

**STRATEGIC COMMISSIONING BUSINESS PLANNER**

The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.

Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	If delayed, removed, transferred or withdrawn, enter either D, R, T or W	Explanation if delayed, removed, transferred or withdrawn
		<b>30 April 2018</b>						
Introduction to the Commissioning Approach	The report gives an overview of commissioning and outlines the benefits which will be achieved by the introduction of commissioning approach as described in the new target operating model of the Council.		Frank McGhee	Commissioning	Commissioning	1,2,3 and 4		
Play Area Refurbishment 2017/18	Communities, Housing and Infrastructure 29/08/17 - The Committee agreed to instruct officers to report back to Communities, Housing and Infrastructure Committee at or around year end to advise of expenditure made within 2017/18 and cumulative expenditure against initial estimate. The report will seek approval to spend capital funding allocated from the budget process on play area refurbishment projects.		Steven Shaw	Operations and Protective Services	Operations	Purpose 1 and 2		
Roads and Transport Related Capital Budget Programme 2018-2019	To seek approval of the expenditure of the capital budget programme 2018/2019.		Mike Cheyne	Operations and Protective Services	Operations	Purpose 1 and 2		
Funded Community Projects	To seek approval for expenditure in relation to the Funded Community Projects for 2018/19.		Susan Thoms	Early Interventions and Community Empowerment	Customer	Purpose 2		
External Funding for Transport Projects 2018/19	To (1) seek authority to procure goods and services from a variety of successful external grant funding for 2018/19; and (2) Communities, Housing and Infrastructure 16/01/18 - The Committee instructed the Head of Planning and Sustainable Development to continue with the detailed design and report back to this, or replacement committee with the detailed design, cost, estimates and possible funding sources for future implementation in 2018-19.		Alan Simpson	Strategic Place Planning	Place	Purpose 1 and Remit 2.2		
Bus Lane Enforcement Use of Net Surplus - Proposed Programme 2018/19	Communities, Housing and Infrastructure 24/05/17 - The Committee agreed to instruct the Interim Head of Planning and Sustainable Development to report back after the close of 2017/18 with a progress report against the 2017/18 programme including the actual expenditure.		Amye Robinson	Strategic Place Planning	Place	Purpose 1 and Remit 2.2		
Proposed Procurement of Council Housing Development Partners	To seek consideration of alternative mechanisms to deliver Council housing		Stephen Booth	Corporate Landlord	Resources	3.4		

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Shaping Aberdeen Housing LLP	To approve the proposed estimated expenditure and procurement.	Report to be considered by City Growth and Resources Committee on 24 April 2018 with recommendation that it be referred to this Committee for consideration of approval of the proposed estimated expenditure and procurement.	Paul Genoe	Corporate Landlord	Resources	Purpose 1		
		<b>7 June 2018</b>						
Procurement workplans	To present the procurement workplans detailing all contracts expected to be procured per Function in the next year.		Craig Innes	Commercial and Procurement	Commissioning	Purpose 3		
Development of Models for Civic Leadership and Engagement	To consider models for Civic Leadership and Engagement		Derek McGowan	Early Intervention and Community Empowerment	Customer			
Construction Charter	To seek approval of the proposed construction charter.		Stuart Calderwood	Commercial and Procurement	Commissioning	3.4		
ESCo	To present the Energy Services Company (ESCo) Business Plan for managing the councils energy and energy projects, to achieve the objectives and deliver on the instructions from the Business Case presented to Council 17 <sup>th</sup> August 2016.		Mike Smith	Commercial and Procurement	Commissioning	Purpose 3		
GasCall	To seek approval to extend the existing contract.		Craig Innes	Commercial and Procurement	Commissioning	Purpose 2		
Review of Sports Organisations - Long Term Future Viability	Finance, Policy and Resources Committee 6/12/17- The Committee agreed to request that the Head of Finance report back to the next meeting of the Committee setting out the options regarding the long term future viability of an organisation identified in the exempt report.		Steve Whyte	Finance	Resources	4.1	D	Delayed to enable the new Commissioning Directorate to review the options.
Review of Sports Organisations - Sport Aberdeen Contract	Finance, Policy and Resources Committee 6/12/17- The Committee agreed to instruct the Head of Policy, Performance and Resources and Head of Commercial and Procurement Services to report back to the next meeting of the Committee with appropriate recommendations on adjusting and extending Sport Aberdeen's legal contract with a view to refocusing the partnership under a new 'Commissioning Framework Agreement'.		Craig Innes	Commercial and Procurement	Commissioning	4.1 and 4.4	D	Delayed to enable the new Commissioning Directorate to review the options.
Population Needs Assessment Introduction	To provide an introduction to the Population Needs Assessment.		Frank McGhee	Commissioning	Commissioning	1.1		

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Customer Experience	To present the experience of service users and citizens for consideration.		Frank McGhee	Commissioning	Commissioning	1.4		
Schoolhill Public Realm Enhancement	To approve the proposed estimated expenditure and procurement.	Report to be considered by Capital Programme Committee on 23 May with recommendation that it be referred to this Committee for consideration of approval of the proposed estimated expenditure and procurement.	Scott Davidson	Corporate Landlord	Resources	Purpose 1		
Torry Heatnet Pilot Project (Torry Phase 1A)	The Special Council Meeting of 24th October 2016 approved the development of this pilot project, subject the development and approval of a Full Business Case. Report seeks approval of the procurement process		Bill Watson	Capital	Resources	Purposes 1, 3 and 7. Remit 3.4		
		<b>13 September 2018</b>						
Participatory Budgeting	Finance, Policy and Resources 19/4/16 - The Committee resolved to request officers to develop a Corporate Policy for participatory budgeting and report to this Committee.	<b>COSLA and the Scottish Government had recently agreed that 1% of Council budgets should be allocated through participatory budgeting by 2021. Guidance is to be provided on this and it will inform our local policy. Similarly we await guidance on the socio-economic duty. 2018/19 proposals for PB will be considered through the budget setting process and report to Council.</b>	Neil Carnegie	Early Interventions and Community Empowerment	Customer	GD 7.1	D	Delayed from F,P&R on 1/2/18 as per update
Aberdeen Performing Arts Business Plan Annual Report	To present the annual business plan for consideration.		Craig Innes	Commercial and Procurement	Commissioning	4.1 and 4.4		

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Aberdeen Heat and Power Business Plan Annual Report	To present the annual business plan for consideration.		Craig Innes	Commercial and Procurement	Commissioning	4.1 and 4.4		
Bon Accord Care Annual Report	To present Bon Accord Care's Annual Report.		Craig Innes	Commercial and Procurement	Commissioning	4.1 and 4.4		
Community Benefit Policy	To seek approval of the refreshed policy.		Craig Innes	Commercial and Procurement	Commissioning	GD 7.1		
Aberdeen Sports Village Business Plan Annual Report	To present the annual business plan for consideration.		Craig Innes	Commercial and Procurement	Commissioning	4.1 and 4.4		
Sport Aberdeen Business Plan Annual Report	To present the annual business plan for consideration.		Craig Innes	Commercial and Procurement	Commissioning	4.1 and 4.4		
Strategic Allocation of Resources	To report on the strategic allocation of resources, including the draft commissioning intentions and strategy.		Frank McGhee	Commissioning	Commissioning	Purpose 8 and Remit 2.2		
Interim Population Needs Assessment	To present the interim Population Needs Assessment for consideration.		Frank McGhee	Commissioning	Commissioning	1.1		
		<b>20 November 2018</b>						
Final Population Needs Assessment	To present the final Population Needs Assessment for consideration.		Frank McGhee	Commissioning	Commissioning	1.1		
		<b>29 January 2019</b>						
Strategic Outcomes Framework	To present the proposed Strategic Outcomes Framework which is linked to the refresh of the Local Outcome Improvement Plan.		Frank McGhee	Commissioning	Commissioning	2.3		
		<b>28 March 2019</b>						
		<b>April 2019 Onwards</b>						
Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.	May-19		Governance	Governance	GD 7.4		
		<b>DATE TBC</b>						